**Registration Procedure**

New students, and those who have not been enrolled for more than two semesters, must complete the Admission Process at [www.richland.edu/admission](http://www.richland.edu/admission) before being eligible to register for courses.

- **Step 1**: Review your academic progress, contact your success coach with questions
- **Step 2**: Register for classes
  - online ([https://my.richland.edu](https://my.richland.edu))
  - in person
  - phone (217.875.7200)
- **Step 3**: Pay your tuition and fees or discuss a payment plan.

*You may be dropped from courses due to lack of payment if you have not made financial arrangements at least two weeks prior to the start of term.*

**Instructional Method**

**IN PERSON** Classes: Receive all of your instruction face-to-face

**ONLINE** Classes: Receive all instruction and assignments online with specific due dates as outlined by the Instructor. Instructors might provide opportunities for live virtual sessions

**ONLINE LIVE Class**: Mandatory time when the Instructor and students are online together

**HYBRID** Classes: Combination of face-to-face and ONLINE or ONLINE LIVE instruction

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**How to Read the Course Schedule**

To search this document for a specific course, location or keyword, hold down CTRL and F and type in the search box.

<table>
<thead>
<tr>
<th>COURSE NUMBER</th>
<th>COURSE TITLE</th>
<th>CREDIT HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT 100</td>
<td>Accounting Fundamentals</td>
<td>[3 Credits]</td>
</tr>
</tbody>
</table>

- **SECTION**: 02
- **INSTRUCTOR**: Reynolds
- **BEGIN/END DATES**: 9/15/2014 - 12/12/2014
- **START TIME/END TIME**: 5:30 p.m. - 7:20 p.m.
- **LOCATION**: South Wing

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**Important Dates**

- 4/26/2021 - Current Student Registration
- 5/3/2021 - New/Returning Student Registration
- 8/12/2021 - Classes Begin
- 8/24/2021 - Last Day to Drop
- 12/3/2021 - Last Day to Withdraw with a "W"

**Tuition & Fees**

[www.richland.edu/tuition](http://www.richland.edu/tuition)

**Financial Aid & Scholarships**

Information on financial aid can be found at [www.richland.edu/finaid](http://www.richland.edu/finaid). Scholarship info is at [www.richland.edu/foundation/scholarships](http://www.richland.edu/foundation/scholarships).

**Canvas Online Orientation**

Students enrolled in courses using Canvas are required to complete a one-time online orientation.

**Registration Questions**

For questions related to admissions, course prerequisites, how to drop and a wide range of other topics go to [www.richland.edu/enroll](http://www.richland.edu/enroll) or call 217.875.7200.
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Instructor</th>
<th>Dates</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOCIO110</td>
<td>Introduction to Sociology (IAI:S7 900)</td>
<td>[3 Credits]</td>
<td></td>
<td>8/12/2021 - 12/10/2021</td>
<td>7:15a - 8:30a</td>
<td>Clinton Higher Ed Center</td>
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<td>Staff</td>
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<td>C1</td>
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<td></td>
<td>8/12/2021 - 12/10/2021</td>
<td>8:35a - 9:50a</td>
<td>Clinton Higher Ed Center</td>
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